

MIAMI TOWNSHIP BOARD OF TRUSTEES

MAY 17, 2106

The Miami Township Board of Trustees met in regular session on Tuesday, May 17 at 7:00 PM. Trustee Karl Schultz called the meeting to order and led the Pledge of Allegiance. The invocation was given by Ken Tracy. Fiscal Officer Mr. Ferry called the roll. Attending were Trustees Karl Schultz, Ken Tracy and Mary Makley Wolff. Ms. Wolff made a motion to approve the minutes of the April 19, 2016 business meeting and the May 9, 2016 work session, seconded by Mr. Tracy with all voting “AYE”.

Correspondence: None

Proclamations and Special Presentations: Mr. Wright read a proclamation recognizing Elijah Payne’s Appointment to the US Military Academy at West Point and all congratulated Mr. Payne for this accomplishment. Mr. Payne thanked all who helped him through this process and thanked the Trustees for this recognition.

Mr. Jerry Sloan to address the Board regarding the efforts of the Fire/EMS and Police Departments with the fire at his home. Mr. Sloan noted the fire caused the death of his son. Mr. Sloan stated one of his dogs died in the fire and one dog was given emergency care at the scene and then taken to an emergency vet clinic for treatment. Mr. Sloan expressed his sincere thanks to all for their compassion and concern.

Mr. Douglas Knight presented the 7th CALEA Reaccreditation Certificate to Chief Madsen and the Police Department.

Mr. Wright read a Proclamation recognizing Police Appreciation Week.

Mr. Wright read a Proclamation recognizing EMS Week.

Department Reports: A representative of each department presented a report of activities during the month of April 2016

Community Development	Mr. Elliff
Finance	Mr. Ferry
Fire/EMS	Assistant Chief Mack
Police	Chief Madsen
Recreation	Mrs. Thibodeau
Service	Mr. Musselman
Administration	Mr. Wright

Old Business: None

New Business: Mr. Tracy made a motion to pay the bills of the Township with 292 checks numbered 123974 - 124266 and 16 electronic checks numbered 751 - 767 for the total amount of \$1,321,942.55 plus payroll and payroll taxes for the week of 04/23/2016 in the amount of \$372,667.05 and payroll and payroll taxes for the week of 05/07/2016 in the amount of \$375,526.17, seconded by Ms. Wolff with all voting “AYE”.

Mr. Wright advised of the need for a Then and Now Certificate in the amount of \$11,252.22.

Ms. Wolff made a motion to adopt Resolution 2016-29 authorizing the Township Fiscal Officer to issue and certify a Then and Now Certificate for payment of various expenditures totaling \$11,252.22 and dispensing with the second reading, seconded by Mr. Tracy with all voting “AYE”.

Mr. Wright presented the following personnel items for the Board’s action: In the Police Department to remove Andy Bobb from probation effective June 1, 2016 with the pay rate of \$34.93 per hour and to remove Steven Pielage from probation effective June 1, 2016 with a pay rate of \$29.54 per hour.

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Mr. Tracy made a motion to approve the Police Department personnel actions as presented, seconded by Ms. Wolff with all voting “AYE”.

In the Fire/EMS Department to accept the formal resignation of Vincent Bee from his position as a full-time Firefighter/Medic effective May 18, 2016.

Mr. Tracy made a motion to approve the Fire/EMS personnel action as presented, seconded by Ms. Wolff with all voting “AYE”.

Also in the Fire/EMS Department to formally reclassify Kevin Bartenberger from his position as a full-time Firefighter/Medic to volunteer firefighter/paramedic effective May 30, 2016.

Ms. Wolff made a motion to approve the Fire/EMS personnel action as presented, seconded by Mr. Tracy with all voting “AYE”.

In the Service Department to remove Tim Berchem from probation, advance from Maintenance Worker 3 Step 1 to Maintenance Worker 3 Step 2 at \$21.13 per hour effective May 11, 2016 and to remove Eric Wiederhold from probation and advance from Maintenance Worker 2 Step 1 to Maintenance Worker 2 Step 2 at \$18.60 per hour effective May 18, 2016.

Mr. Tracy made a motion to approve the Service personnel action as presented, seconded by Ms. Wolff with all voting “AYE”.

Also in the Service Department, to grant employment to David Huffman as a seasonal Road employee at a rate of \$10.71 per hour effective May 18, 2016.

Ms. Wolff made a motion to approve the Service personnel actions as presented, seconded by Mr. Tracy with all voting “AYE”.

In the Recreation Department to grant employment to Hannah Rogers as a Recreation Assistant at a rate of \$9.00 per hour, Mollie Vonderhaar as a Recreation Assistant at a rate of \$8.50 per hour, Sean Vonderhaar as a Recreation Assistant at \$8.50 per hour and Kaleb Zink as a Recreation Assistant at \$8.50 per hour all effective May 18, 2016.

Mr. Tracy made a motion to approve the Recreation personnel actions as presented, seconded by Ms. Wolff with all voting “AYE”.

Also in the Recreation Department, to grant employment to Caleb Cambron, Madeline Hammons Margot Hammons and Maxwell Steinmetz as YELL volunteers effective June 2, 2016.

Mr. Tracy made a motion to approve the Recreation personnel actions as presented, seconded by Ms. Wolff with all voting “AYE”.

Mr. Wright advised the Fire/EMS Department is in possession of miscellaneous surplus equipment that is no longer necessary for its operation or is obsolete. Mr. Wright is recommending the Board adopt a resolution authorizing the disposal of this surplus property by internet auction pursuant to Section 505.10 of the Ohio Revised Code.

Ms. Wolff made a motion to adopt Resolution 2016-30 a resolution authorizing the disposal of surplus property and authorizing the sale of unneeded or obsolescent personal property no longer necessary for Township use by internet auction pursuant to Section 505.10 of the Ohio Revised Code and dispensing with the second reading with the attached list, seconded by Mr. Tracy with all voting “AYE”.

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Mr. Wright advised the Service Department is requesting permission to advertise for bids of three budgeted projects. The first is for the 2016 Street Paving Project. Mr. Wright explained the priority of the streets and the two alternates. If the alternates cannot be done this year they will be moved to the top of the list for next year.

Mr. Tracy made a motion approve advertising for the 2016 Street Paving Program, seconded by Ms. Wolff with all voting "AYE".

The next project requesting for permission to advertise for bids is for the Miami Meadows Lake Erosion Project. Mr. Wright explained this will be the first phase of this project.

Ms. Wolff made a motion to approve advertising for the Miami Meadows Lake Erosion Project, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright explained the final project they are asking for approval of advertisement is the upper parking lots at Miami Riverview Park.

Mr. Tracy made a motion to approve the advertising for the paving of the upper parking lots at Miami Riverview Park, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright explained the Police presented proposals, at the May work session, for the repairs to address the roof of the police/brine garage. Mr. Wright and Chief Madsen are recommending the Board approve the bid from Roof.USA for a cost of \$29,600 with a 15 year warranty.

Ms. Wolff made a motion to approve the bid from Roof.USA for the Police Department garage at a cost not to exceed \$29,600.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright also explained that at the May work session the Police Department submitted bids from contractors for the lower level Police Department renovations. They are recommending the Board approve the bid from Perkins/Carmack for their base bid of \$378,000. This contractor is recommended due to their overall general performance, their ability to finish the project within budget and on time. Alternate #1 and #2 will not be done with this contract.

Mr. Tracy made a motion to approve the bid from Perkins/Carmack for the Police Department lower level at a const not to exceed \$378,000, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright explained the Service Department is requesting to move forward with the budgeted Paxton Ramsey Trail Improvement Project and is recommending the Board accept the bid from Pinnacle Paving and Sealing in the amount of \$28,860.00.

Ms. Wolff made a motion to accept the bid from Pinnacle Paving and Sealing for the paving of the walking trail at Paxton Ramsey Park in the amount \$28,860.00, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright explained there are two trucks that are in need of being replaced due to their condition. The Service Department is requesting to purchase a Jeep Cherokee for \$23,324.00 instead of a pick-up truck for \$30,300.00 to replace the Service Director's pick-up truck. The Jeep will get better fuel mileage and will save approximately \$712 a year in fuel. This vehicle will replace the Service Directors pick-up and will be up-fitted with a snow plow and salt spreader to use for small Township parking lots, as well as other uses during the year. Mr. Musselman is requesting to hold off on purchasing the one ton dump truck until later in the year. That way they can see where their budget is and if there are available funds for the purchase. The Board noted there is still the Service Department roof issue. Mr. Wright stated Mr. Musselman looked at the Service budget and found savings. That savings will more than cover the cost for the Service roof repairs.

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Mr. Tracy made a motion to authorize the purchase of the Jeep Cherokee from the State Bid Program, seconded by Ms. Wolff with all voting "AYE".

Mr. Wright stated the Service Department roof is in need of emergency repairs that are threatening the inside offices and garage. The cost of the repair will come from the Service Department budget savings on the salt truck and in the line item for large concrete pipe.

Ms. Wolff made a motion to accept the bid from Roof USA for their 10 year warranty option at a cost of \$35,800 for the emergency repairs to the Service Department roof, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright explained he would like the Board's approval to file an application with the Ohio Department of Natural Resources for a NatureWorks Grant. Mr. Wright would like to try to get funding to help with the cost of replacing the mulched trails, in the Spirit of 76 Park, with concrete. The amount of funds given to Clermont County is \$38,000.00. There is a June 1st deadline for applying. Mr. Wright is requesting the Board adopt a resolution approving filing the application.

Ms. Wolff made a motion to adopt Resolution 2016-31 authorizing the Township Administrator to file an application with the Ohio Department of Natural Resources and to provide all information and documentation required to become eligible for possible funding assistance, dispensing with the second reading and declaring an emergency, seconded by Mr. Tracy with all voting "AYE".

Mr. Wright explained each year the Township is required by State law to adopt and deliver to the Clermont County Auditor's Office by July 20th the next year's Preliminary Tax Budget. Before that can be sent, a public hearing must be held. Mr. Wright is recommending the Board set June 21st at 7:00 p.m. for this hearing.

Ms. Wolff made a motion to set a public hearing for the 2017 Preliminary Tax Budget on Tuesday, June 21, 2016 at 7:00 p.m. and any other business that comes before the Board, seconded by Mr. Tracy with all voting "AYE".

Public Comment: Mr. Marv Hudson reminded the Board of the Run For The Poor on June 11th. On the Thursday before they will be handing out flyers with the route of the race and the traffic flow. On Friday before the race, the no parking signs will go up. The morning of the race the cones will be put out. Mr. Hudson asked that the chain across the entrance to Miami Meadows Park, on Finch Lane, be taken down at 6:30 a.m. the day of the race.

Executive Session: Mr. Tracy made a motion to go into Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee or official, or the investigation of charges or complaints against a public employee or official pursuant to Section 121.22(G)(1) of the Ohio Revised Code, and to conference with counsel related to pending or imminent litigation pursuant to Section 121.22(G)(3) of the Ohio Revised Code, and to consider confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets, or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance which is necessary to protect the interests of the applicant or the possible investment or expenditure of public funds to be made in connection with the economic development project pursuant to Section 121.22(G)(8) of the Ohio Revised Code, seconded by Ms. Wolff with all voting "AYE".

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Mr. Tracy made a motion to come out of Executive Session, seconded by Ms. Wolff with all voting “AYE”.

Mr. Tracy made a motion to grant temporary employment to Misty Cheshire at the rate of \$29.77 per hour as a part-time temporary Administrative Assistant with a start date of May 31, 2016 and being reviewed on September 1, 2016, seconded by Ms. Wolff with all voting “AYE”.

With no further business to come before the Board the meeting was adjourned at 9:37 p.m.

ATTEST: _____
Eric C. Ferry, Fiscal Officer

Karl Schultz, Chairperson